



REPUBLIC OF KOSOVO
Ministry of Environment and Spatial Planning

Inception report

Project	Kosovo Environmental Programme
Component C3-A3	Strengthening the management of transboundary natural areas
Activity A3.01	Development of National Park “Bjeshkët e Nemuna” Management Plan and Regulation Plans for 3rd zones for 2 NPs
Activity A3.02	Strengthening the capacities of National Park Directorates to manage the natural resources

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Abbreviations and Acronyms

GIS	Geographical Information System
KEPA	Kosovo Environmental Protection Agency
KINP	Kosovo Institute for Nature Protection
LTC	Local Team Coordinator
MESP	Ministry of Environment and Spatial Planning
MP	Management Plan
NGO	Non-Governmental Organisation
NPD	Nature Protection Division
NP	National Park
NP-S	National Park “Sharri”
NP-BeN	National Park “Bjeshkët e Nemuna”
Sida	Swedish International Development Cooperation Agency
SPD	Spatial Planning Department
STE	Short Term Expert
RP	Regulatory Plan
ToR	Terms of Reference
ISP	Institute for Spatial Planning

Introduction and background

The component “Enhancing the management of transboundary nature areas” described in the Kosovo Environment Programme has been designed by the Kosovo Environmental Protection Agency (KEPA), Ministry of Environment and Spatial Planning (MESP), Government of Kosovo. It is one of eight technical components of a Programme on environment, climate and water resources management, proposed by MESP and financed by the Swedish International Development Cooperation Agency (Sida).

Kosovo is characterized by rich biodiversity. The most important biodiversity areas of the country are considered to be the National Parks of “Mali Sharr” and “Bjeshkët e Nemuna”. National Park “Mali Sharr-Sharr Mountains” was originally declared as National Park in 1986 covering an area of 39’000 ha, and in 2013, based on the Law on National Park “Sharri” No. 04/L-087 its area was expanded to 53’469 ha. Sharr Mountains extend into three countries: Kosovo, Macedonia and Albania. The National Park “Sharri” is managed by the Directorate for Administration of National Park “Sharri”, located in Prizren.

The National Park “Bjeshkët e Nemuna” covers an area of 62’488 ha and extends into Kosovo, Montenegro and Albania. It was declared as National Park in 2013, based on the Law No. 04/L-086, and is managed by the Directorate for Administration of National Park “Bjeshkët e Nemuna” with offices located in Peja.

Both National Park directorates, in particular the one for “Bjeshkët e Nemuna”, are still in the stage of building their capacities and strengthening their managerial and operational functions. Hence, there is high need to strengthen the staff capacities of both directorates, to increase their managerial capacity, to identify and assess the needs and the potential of the two National Parks for economic and social development, and to promote the natural and social values of the two areas.

The assignment

The scope of the services and expected results (mission targets) are detailed in two specific ToRs (see Annex 1), for two integrated and complementary technical support provided by two International Short Term Experts: Dr. Daniel Bogner and Mr. Jorge Maluenda. Due to the complementarities of the tasks of the specific missions, this inception report is elaborated jointly by the two STE.

The two STE will channel their support to the process under the coordination of Mr. Luan Nushi, Director of the Institute for Spatial Planning (ISP).

This inception report presents some key findings and recommendations for the coming steps, based on the first brief interaction with counterparts at MESP, KEPA and the two National Parks.

This is a joint report following the Terms of References related to the Component C3-A3: “Strengthening the management of transboundary natural areas”, with focus on two main activities:

- A3.01: Development of National Park “Bjeshkët e Nemuna” Management Plan and Regulation Plans for 3rd zones for 2 NPs
- A3.02: Strengthening the capacities of National Park Directorates to manage the natural resources

The consultancy services are to be carried out in a process-oriented manner, including phased activities and specific deliverables during a period of 18 months (June 2017 – December 2018).

The final products from the technical support are described in the ToRs, with the overall objective of **“Strengthening the management of transboundary natural areas”**, and the following specific objectives:

- 1) A Management Plan for the National Park “Bjeshkët e Nemuna”;
- 2) Regulation Plans for 3rd zones for two National Parks (Bjeshkët e Nemuna and Sharri);
- 3) Strengthening the capacities of National Park Directorates to manage the natural resources.

The technical support provided by the short term experts will be divided into a number of visits in Kosovo for intensive interaction with key stakeholders at central as well as local levels, in order to jointly prepare, agree and implement specific tasks within the process, such as workshops, study visits, assessments, reporting, etc.

Scope and activities during the first mission

This first mission (12 to 22 June, 2017) focused on the establishment of a combined approach to the process, aiming the specific objectives, by the two STEs with the purpose of:

- Introduction to the assignment
- Introduction to key partners and stakeholders
- Understanding the context, expectations and modalities
- Visit the Park Areas and local partners
- Joint elaboration of road map, including tasks, milestones and responsibilities
- Presentation of preliminary findings and suggest further steps

The main activities carried out during this mission are summarized in the Annex 3: Activities and People met during the inception period.

Findings during the first mission

Based on the first review of documents relevant to the services (see list of bibliography) and on brief information from meetings, interviews and field observations, we would like to present our first impressions as a summary of findings related to key issues that may need more attention for better understanding of the process and for establishment of priorities and modalities for the coming steps.

Furthermore, we would like to mention that our findings are in line with the draft concept note prepared by Ms. Elena Stefanoni (Short Term Expert, KEP) on improvement of the management of the National parks in Kosovo which recommends the option to extend the types of economic activities allowed in National Parks if they are not endangering the original status of the area and revise the existing zoning system if needed.

Legal framework

According to the Law of Nature Protection¹ a National Park:

1. Is a large area of the land and/or water, with extraordinary and diversified natural values, including one or more of natural ecosystems conserved or least-changed and especially dedicated for conservation of nature authentic values.
2. Is intended for scientific, cultural, educational and recreational purposes.
3. In the national park shall be permitted operations and activities with which it's not risked the original nature.
4. In the national park are prohibited economical uses of nature goods.
5. In the national park shall be permitted tourist - hotelier and recreation activities which are with assignment of visits, education, health needs - touristy and recreation, extensive traditional agriculture, fishery, if they don't present any dangerousness of the species existence and natural - balance in accordance with this Law and management plan.
6. The activities from paragraph 5 of this Article may be restricted in order to conserve authenticity of nature in a national park.

However, there is a number of other laws pertaining nature protection, that are to be considered in the legal framework related to the National Parks, such as:

- Law on Environmental Protection
- Law on Nature Protection
- Law on National Parks
- Law on Forests
- Law on protection of agricultural lands
- Law on Protection of Waters
- Law on Air Protection from Pollution
- Law on Waste
- Law on Chemicals
- Law on Integrated Pollution Prevention and Control
- Law on Environmental Impact Assessment
- Law on Strategic Environmental Assessment
- Law on protection from non-ionizing, ionizing radiation and nuclear safety
- Law on Protection from natural and other disasters
- Law on Fire Protection

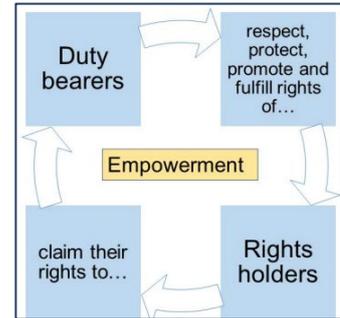
The list can be extended including e.g. Law on Construction, Law on Roads, Law on Water, etc. A National Park is expected to integrate these laws in a proper manner and, based on that, elaborate a concrete Management Plan with clear sustainable development principles, including application of laws, standards, conventions and agendas.

In order to develop a realistic and feasible instrument for management of national parks it is necessary to reach a harmonization of laws and regulations both horizontally (different Ministries

¹ Law of Nature Protection No.03/l-233, Article 11 (Official Gazette of the Republic of Kosova/Pristina: year v/no. 85/09, November 2010)

and/or Institutions) and vertically (central level, municipal authorities and local organisations, not excluding international commitments).

In the process of developing a management plan for a national park it will be necessary to clearly define hierarchies, or ranking, of laws related to the legal framework for a national park. This exercise will provide the necessary base to further define roles and responsibilities among different stakeholders involved in the national parks, both right holders (people or individuals claiming their rights) and duty bearers (institutions and public servants obliged to respect, promote, protect and fulfil those rights)².



Institutional framework

The legal framework mentioned before represent the base from which the “rules of the game” for development and implementation of the national park management plan. These rules are to be defined, agreed and enforced in a realistic and feasible manner. The experiences generated from the implementation of the management plan for the Sharri National Park can provide valuable information for improving the process towards strengthening the management of transboundary natural areas in Kosovo. Especially considering the tasks related to the elaboration of the management plan for the Bjeshkët e Nemuna National Park and the specific regulations related to third zone in both national parks.

In this regard, a proper institutional framework represents the enabling environment, providing technical and policy guidance, and necessary implementation tools such as structures, norms, regulations, guidelines and means or sources of funding. In order to develop a realistic and enabling environment it will be necessary to clarify roles and responsibilities among the key institutions involved in the context of the national parks.

In the Spatial Plan for Sharri National Park as well as the corresponding Management Plan, the following primary stakeholders mentioned are: at least 12 Institutions and/or Ministries; 4 Municipalities, more than 50 Villages, 9 NGOs, besides (tourist) Companies and the University of Pristina. In this context it is clear that the main stakeholders (duty bearers) are MESP/KEPA, through the directly involved institutions and directorates, and the Municipalities in the park area. The huge number of stakeholders involved gives a sense of the complexity of the process towards a sustainable management of the national parks.

Therefore, for the objectives of this assignment, it will be necessary to elaborate a clear description of the logical hierarchy regarding roles and responsibilities among the stakeholders, trying to establish more specific and result-oriented interaction or collaboration modalities (e.g. concrete agreements, memorandum of understandings, etc.). In this regard, the process should aim at identifying modalities that clarify, simplify, raise awareness, empower, and promote participation for mutual benefits among involved actors.

² Figure extracted from Sida’s methodological material on the Human Rights Based Approach (HRBA)

Administrative and management framework

The legal and institutional frameworks will provide the necessary base for the development and implementation of the national park management plan, establishing objectives, results, roles and responsibilities, including budgeting (with realistic means of funding). Again, the National Park “Sharri” (NP-S), originally declared as National Park in 1986 and geographically expanded in 2013, may provide valuable experiences regarding management of the area, in terms of strengths, weaknesses, opportunities and threats. The experiences and lessons learnt so far will be an important input to the development of the recently established National Park “Bjeshkët e Nemuna” (NP-BeN).

Both NP are managed by Directorates, with offices in Prizren (NP-S) and Pejë (NP-B e N). Currently, both parks are in the stage of building their capacities and strengthening their managerial capacities and operational functions, with the difference that the NP-S has a management plan approved and under implementation since 2015 and NP-BeN is currently in the process of developing its management plan based on the Draft Spatial Plan for NP-BeN.

The process of developing the plan for sustainable management of the NP-BeN will benefit from an enabling legal and institutional environment, in which roles and responsibilities are defined and resources are allocated, in terms of staff and funds. The ToRs for the assignment indicates the need to strengthen the capacities of staff of both directorates, aiming at an efficient management of the NP. Hence, a key action in this process will be to assess the needs for capacity building and identify proper modalities to develop a working framework for establishment of working teams and to strengthen staff capacities in relation to their specific roles and responsibilities.

It will be important to find a good balance between what is realistic and feasible in relation to current and future availability of resources, and the expected results from the MP process and its operative implementation. To be able to meet the development objective of promoting a sustainable development of the National Parks (NP), efficient National Park Directorates need to be in place, with appropriate management structure, technical competences and sufficient funds.

The process of drafting the National Park Management Plan for “Bjeshkët e Nemuna”, including regulations for 2 key areas in the third zones of the parks, and the strengthening the capacities of the NP Directorate staff to increase management efficiency, should be put in the bigger context. The NPs, apart to their significant local natural and social values, represent an important source for economic development and environmental services at local, national and regional level, enhancing livelihood of local communities in the transboundary park areas. It will be necessary to properly identify and address priorities at different levels and from different stakeholders.

The challenge for the Directorates, as entities responsible for the adequate management and development of the NP, is to move from a less sustainable current situation with negative impacts in and outside the park areas, to an improved scenario where different interests can meet in a sustainable manner. To reach this scenario there is a need of: i) enabling environment (legal and institutional, based on political will); ii) improved capacity and proper implementation management tools; and iii) resources for implementation of plans and actions.

Meetings with staff of the directorates and review of relevant documents like management plan for NP Sharri clearly show the lack of resources for proper management and implementation of existing legislation. The parks directorates are working with participatory approach to involve local population; however, the limited resources constraint the inclusiveness of the process leading to insufficient acceptance of the park objectives among local population and a high level of illegal activities in the area as a significant indicator of the ineffectiveness of the current approach.

There is an urgent need for effective regulations (probably fines, penalties and inspection activities, strengthening the enforcement) and at the same time the need to involve local population to stimulate identification of local people with the parks objectives.

Among other critical issues are illegal construction - mostly of buildings for touristic purposes activities in the third zones; these buildings in size reach from small huts to large hotels that have no permission for construction; needless to mention that these activities cause a bunch of negative follow up effects like insufficient waste management and waste water treatment, as well as problems with traffic, parking, building of access roads, etc.

A key issue to consider in process of developing the management plan is the financing modalities. The sooner this issue is discussed, assessed and decided, the better for the efficiency of the process. On the one hand, the management plan is expected to be an efficient instrument for sustainable nature protection in balance with socio-economic benefits for local communities and ecosystems services in a wider sense; on the other hand, the real value of the management plan (utility and efficiency) will depend on the availability of resources for an adequate implementation towards outputs (in the short term) and outcomes (in the medium term) with the overall objective of sustainable use of natural resources in transboundary natural areas.

In order to have a realistic and feasible preparation and implementation of the MP, it will be necessary to establish a realistic financing framework. According to the information from the NP Directorates and to field observations, the current implementation of activities is very limited due to the insufficient financial resources.

Suggestions on working modalities and next steps

The process of preparing the MP for NP-BeN and the specific (4) regulations will combine a great number of activities, involving many persons representing different stakeholders, under a long period (18 months). In order to use the time and resources in the most efficient manner, it is very important to define the working modalities, including work plans and time schedules.

The preparation of the main products (MP and regulations) is process-oriented and it is expected to be carried through working groups with specific definition of roles and responsibilities.

Establishment of working group

As by the ToR of the activities we need to develop a working framework and establishment of working teams, for activities such as (but not limited to):

- Preparing and carry out necessary meetings with relevant stakeholders, authorities, etc.;

- Engagement and cooperation with local communities, including women and youth, to identify development challenges in areas for which Regulatory Plans will be drafted;
- Review of best practices (BP) related to MP in national parks, including workshops;
- Involvement of local stakeholders, including women and youth, meetings for validation of objectives and priorities related to the MP for NP;
- Organisation of study tours to share experiences on the management of protected areas;
- Training, participation and awareness raising;
- Capacity strengthening of NP directorates in development and implementation of MP;
- Assessments of e.g. natural resources use, landscapes and historical sites within the NPs;
- Analysis of potential for sustainable socio-economic development in NPs;
- Develop measures/plans to protect and/or restore natural ecosystems and historical sites;
- Development of a roadmap for establishment of operational NP information centres;
- Develop a plan to organise fairs to promote traditional product brands;
- Elaborate manuals, guides and propose training programme.

Different tasks may need different areas of competence as well as different levels engagement. However, we would like to propose the following preliminary composition for a core Working Group:

- Luan Nushi, Director of the Institute for Spatial Planning (ISP)
- Ilir Morina, Executive Chief of KEPA
- Muhamet Malsiu, Head of Institute of Nature Protection (MESP)
- Ismail Hetemaj, Head of Division of Nature Protection (MESP)
- Fadil Bajraktari, Director of Kosovo Institute for Nature Protection (KINP)
- Rizah Murseli, Professional researcher (ISP)
- Fatmir Morina, Director of NP-BeN
- Bajram Kafexholli, Director of NP-S
- Representatives from Municipalities: Dragash, Kaçanik, Strpce, Suhareka, Prizren (Sharri)
- Representatives from Municipalities: Gjakovë, Junik, Deçan, Pejë, Istog (Bjeshkët e Nemuna)
- Local Stakeholders in the 2 National Parks from agricultural, forestry and touristic sector
- Representatives from NGO sector, active in the NPs, e.g. ERA (Pejë) and Finch (Prizren)

We further propose to have a decision making structure in this working group.

Facilitators of the working process on central and local level: Tush Markaj (Local Team Coordinator), Jorge Maluenda (STE, Bjeshkët e Nemuna Natural Park Management Plan); Daniel Bogner (STE, Natural Parks Regulatory Plans).

Preliminary work plan and time schedule for the assignment

As previously mentioned and following the terms of reference for the two assignments are very much integrated and complementary. Hence, we are trying to integrate the activities as much as possible in order to use time and resources in an efficient manner. Based on the time available, 60 working days during a period of 18 months, we are proposing a preliminary working plan and time schedule specifying the activities to be carried out and the products to be delivered.

The next working visit is proposed to take place in September-October, following the draft work plans that are presented in table form in Annex 2.

Draft Proposal for Study Trip

By the Terms of Reference it is required to “organize a study tour in regional countries for experience sharing on urban planning within national parks areas”. We would like to propose a joint study strip during the first or second week of October 2017, according to the following:

Areas/Places to visit:

- National Park Triglav (TNP), Slovenia;
- Nature Park Prealpe Giulie (NPPG), Italy;
- National Park Hohe Tauern (NPHT), or: National Park Kalkalpen (NPK), Austria.

Participants of the Study Trip: 10 Members of the working group established for the Activity.

Facilitators: Tush Markaj (LTC); Jorge Maluenda (STE, MP-BeN); Daniel Bogner (STE, Regulatory Plans)

Preliminary agenda:

Date	Activities
Day 1	<ul style="list-style-type: none"> • Air Travel from Pristina to Ljubljana (Slovenia) and travel with bus to Bled • Welcome in TNP center, Dinner in local traditional restaurant • Overnight stay in TNP Area
Day 2	<ul style="list-style-type: none"> • Workshop with Staff from National Park Triglav: • Presentation of the situation with Management Plan and Regulations • Exchange of Experience and lessons to be learnt • Field Visit to the Park Area • Travel from Bled to Nature Park Prealpe Giulie, Val Resia (Italy) • Welcome in NPPG info center, Dinner in local traditional restaurant • Overnight stay in NPPG Area
Day 3	<ul style="list-style-type: none"> • Workshop with Staff from Nature Park Prealpe Giulie: • Presentation of the situation with Management Plan and Regulations • Exchange of Experience and lessons to be learnt • Field Visit to the Park Area • Travel from Val Resia to Hohe Tauern/Kalkalpen NP (Austria) • Welcome in NP info center, Dinner in local traditional restaurant • Overnight stay in NP Area
Day 4	<ul style="list-style-type: none"> • Workshop with Staff from Nature Park Hohe Tauern/Kalkalpen: • Presentation of the situation with Management Plan and Regulations • Exchange of Experience and lessons to be learnt • Field Visit to the Park Area • Travel with bus from Austria to Ljubljana
Day 5	<ul style="list-style-type: none"> • Air Travel from Ljubljana to Pristina

Annexes

- Annex 1 Terms of Reference (ToR):
 - 1.1 ToR - Senior International STE on Natural Park Management Plan
 - 1.2 ToR - Senior International STE on Natural Parks Regulatory Plans
- Annex 2 Work Plans:
 - 2.1 Work Plan - Natural Park Management Plan
 - 2.2 Work Plan - Natural Parks Regulatory Plans
- Annex 3 Activities and people met during the inception mission
- Annex 4 Selected bibliography/documents reviewed

Annex 1 Terms of Reference (ToR)

Annex 1.1 Senior International STE on Natural Park Management Plan

Project number	2016/07076
Project title	Kosovo Environmental Programme (KEP)
Requested Expert Qualifications	<ul style="list-style-type: none"> • At least Master Degree in natural resources management, landscape planning, environmental/forestry Studies, Geography or equivalent; • A minimum of ten years professional practical experience in related fields; • Excellent knowledge of international experience and best practices regarding National Parks preservation and planning, combined with local economic development including tourism; • Documented work experience in nature preservation, transboundary cooperation, national parks planning and local economic development including tourism, both at regional and municipal level; • Documented work experience in landscape and natural resources management planning at regional and municipal level; • Knowledge of Kosovo legal, spatial and environmental conditions related to national parks. South-East European experience is an advantage; • Documented experience of and aptitude for capacity building, including experience in training delivery, on-the-job assistance, and ability to transfer knowledge and experience to counterparts; • Proven experience in facilitation awareness raising campaigns and education; • Excellent proficiency in spoken and written English. • Good analytical, solution defining and creative skills; • Good communication skills-proven ability to lead and work in a team; • Good conflicts mediation skills.
Expected working days (number)	60 w/days
Expected working period (from-to)	From 6 th May 2017 to 31 st December 2018
Mission Location (specify city/region)	Ministry of Environment and Spatial Planning- Institute for Spatial Planning (ISP) Rilindja Building-14 th Floor 10000 Pristina - Republic of Kosovo
Component / Activity	<p>C3-A3: Strengthening the management of transboundary natural areas</p> <ul style="list-style-type: none"> • A3.01: Development of National Park “Bjeshkët e Nemuna” Management Plan and Regulation Plans for 3rd zones for 2 NPs • A3.02: Strengthening the capacities of National Park Directorates to manage the natural resources
Expected end of Component / Activity	31 st December 2018
Background Information	<ul style="list-style-type: none"> • Inception Report; • Updated Assessment Report; • Updated Work Plan; • Kosovo Spatial Plan 2010-2020+; • Spatial and Management plan for National Park “Sharri”;

	<ul style="list-style-type: none"> • Draft Spatial Plan for National Park “Bjeshkët e Nemuna”; • Law on Spatial Planning and related bylaws; • Laws on two National Parks;
<p>Scope of Services and Expected Results (Mission Targets)</p>	<ul style="list-style-type: none"> • Provide tangible contribution to achieving the 3 expected outputs of Component 3, with emphasis on strengthening of natural resources management of transboundary areas; • Assistance in the finalisation of the Management Plan for National Park “Bjeshkët e Nemuna”; • Strengthening capacity of staff of National Park Directorates to manage the natural resources; • Enhancement of operational cooperation and coordination for transboundary nature conservation and sustainable use of resources. • Identification of the potentials of the two protected areas for sustainable socio-economic development; • Enhancement of awareness level among the population, and education on the protection of transboundary biodiversity areas.
<p>Activities to be Conducted to Achieve Targets</p>	<ul style="list-style-type: none"> • Review and analysis of the provided background documentation. • Present relevant international best practices on management plans of national parks including a presentation on structure of the document; • Develop a working framework for establishment of working teams; <ul style="list-style-type: none"> ○ Engagement and cooperation with local communities, including women and youth, to define protection regimes for NP zoning plan ○ Prepare and carry out necessary meetings with relevant stakeholders, authorities, etc.; • Conduct training sessions aiming at enhancing the capacities of the two National Park directorates for development and implementation of National Park Management Plan; • Assistance to KEPA in organising workshops and public consultations of project’s activities; • Drafting of a Management Plan for National Park “Bjeshkët e Nemuna” under broad consultation and participation of local communities. Special focus should be made at the following: <ul style="list-style-type: none"> ○ Conduct an analysis of the NPs’ potential for socio-economic development and for developing businesses promoting best practices; ○ Assessment of pressures and impacts of human activities on landscape, biodiversity and cultural heritage ○ Assessment of the biodiversity, natural resources use and management, landscapes and historical sites within the NPs for inventory developing purposes; ○ Development of plans for regular maintenance of the park’s landscapes, ecosystems, habitats and species and historical sites; ○ Development of the plan and programme of measures to protect and/or restore natural ecosystems, habitats and species ○ Development of a roadmap for establishment of operational national park information centres; ○ Preparation of a preliminary plan to organise fairs and promotion of traditional product brands; ○ Other relevant topics which will be subject to discussion with counterpart. • Assist KEPA in organising of awareness campaigns for preservation of natural values, biodiversity and cultural heritage promotion; • Support in the organisation of a study tour to regional countries to share experience on the management of transboundary protected areas. • Provide inputs in the drafting development of 4 Regulation Plans for National Parks for the third zones, two for National Park “Sharr” and two for National Park “Bjeshkët e Nemuna”.

<p>Expected deliverables</p>	<ul style="list-style-type: none"> • Mission Certificates with annexed receipts; • Monthly Reports; • Progress reports and other technical reports, documents, notes; • Monthly Timesheets; • Reports on: <ul style="list-style-type: none"> ○ Assessment of NP’s potential for socio-economic development; ○ Impact of human activities on landscape, biodiversity and cultural heritage; ○ Biodiversity, natural resources use and management, landscapes and historical sites; • Plans for: <ul style="list-style-type: none"> ○ National Park promotion; ○ Regular maintenance of the parks landscapes, ecosystems, habitats and species; ○ Measures to protect and/or restore natural ecosystems, habitats and species; ○ Establish operational national park information centres; ○ Organizing fairs and promotion of traditional product brands; • Development of a roadmap for establishment of operational national park information centres; • Manuals and guides: <ul style="list-style-type: none"> ○ Manual: Introducing cultural and historical heritage ○ Manual: introducing rare natural monuments ○ Biking guide • Training Programme related to managing and development of National Park Management Plan for “Bjeshkët e Nemuna”; • Workshops/trainings/study visits/surveys reports; • Final document: • Management Plan for NP “Bjeshkët e Nemuna”.
<p>Recommendations</p>	<p>For clarifications related to administrative and financial issue a direct contact with the contracting company (ORGUT) is recommended</p>
<p>Annexes</p>	<ul style="list-style-type: none"> • Framework Implementation Manual • Inception Report (including, as annex, the draft Logical Framework / Result Oriented Matrix) • Updated Assessment Report • Updated Work Plan • Administrative Manual (Guideline for Experts) • Procurement Plan

Annex 1.2 Senior International STE on Natural Parks Regulatory Plans

Project number	2016/07076
Project title	Kosovo Environmental Programme (KEP)
Requested Expert Qualifications	<ul style="list-style-type: none"> • Master’s Degree or higher in environmental engineering, regional policies and development, territorial and urban planning, urban land economics or related discipline; • A minimum of 10 years of relevant professional experience, preferably in legal issues related to land use management, transboundary cooperation projects, environmental management, strategic planning, integrated development, landscape valorisation and management, or related subjects; • Experience in adaption of EU standards in local context; • Experience of working with regulation policy projects in Central and Eastern Europe or Balkan region; • Membership of a relevant professional association of planners and/or Environmentalists; • Excellent proficiency in spoken and written English; • Knowledge of Kosovo legal, spatial and environmental conditions and/or South-East European experience is an advantage; • Experience in working with national and Local authorities as well as community; • Documented experience of and aptitude for capacity building, including experience in training delivery, on-the-job assistance, and ability to transfer knowledge and experience to counterparts; • Proven experience in using EU Structural Funds; • Good analytical and drafting skills; • Good communication skills-proven ability to lead and work in a team; • Good analytical, solution defining and creative skills; • Good conflicts mediation skills;
Expected working days (number)	60 w/days
Expected working period (from-to)	From 6 th May 2017 to 31 st December 2018
Mission Location (specify city/region)	Ministry of Environment and Spatial Planning- Institute for Spatial Planning (ISP) Rilindja Building-14 th Floor 10000 Pristina - Republic of Kosovo (including field work at the Directorate for Administration of National Parks in Prizren and Pejë/Peć)
Component / Activity	<p>C3-A3: Strengthening the management of transboundary natural areas</p> <ul style="list-style-type: none"> • A3.01: Development of National Park “Bjeshkët e Nemuna” Management Plan and Regulation Plans for 3rd zones for 2 NPs • A3.02: Strengthening the capacities of National Park Directorates to manage the natural resources <p>Throughout the assignment the SISTE shall coordinate the work and activities with the International Short Term Expert assisting MESP in drafting the new legislation on Nature Protection and with the established working group</p>
Expected end of Component / Activity	31 st December 2018
Background Information	<ul style="list-style-type: none"> • Inception Report; • Updated Assessment Report; • Updated Work Plan; • Kosovo Spatial Plan 2010-2020+;

	<ul style="list-style-type: none"> • Spatial and Management plan for National Park “Sharri”; • Draft Spatial Plan for National Park “Bjeshkët e Nemuna”; • Law on Spatial Planning and related bylaws; • Laws on two National Parks;
Scope of Services and Expected Results (Mission Targets)	<ul style="list-style-type: none"> • Provide tangible contribution to achieving the 3 expected outputs of Component 3, with emphasis on environmental legislation aiming at strengthening the management of transboundary areas; • Provide 4 Regulation Plans for third zones of 2 national parks; • Strengthening capacity of staff of National Park Directorates to draft and implement Regulation Plans in National Parks; • Enhancement of institutional and organisational cooperation and coordination for transboundary nature conservation and sustainable use of resources.
Activities to be Conducted to Achieve Targets	<ul style="list-style-type: none"> • Review and analysis of the provided background documentation; • Prepare and present international best practices on Regulatory plans within national parks’ areas, including a presentation on structure of the document of the Detailed Regulatory Plans (DRP); • Develop a working framework for establishment of working teams: <ul style="list-style-type: none"> ○ Prepare and carry out necessary meetings with relevant stakeholders, authorities, etc.; ○ Engagement and cooperation with local communities, including women and youth, to identify development challenges in areas for which DRP will be drafted; ○ Assessment of pressures and impacts of human activities on landscape, biodiversity and cultural heritage in 4 areas for which DRP will be drafted including consultations between different stakeholders with focus on local community mediation; • Drafting of 4 Regulation Plans for third zones for both NPs (2 for National Park “Sharr” and 2 for National Park “Bjeshkët e Nemuna”) in compliance with existing legal bylaw; • Conduct training sessions aiming at enhancing the capacities of the two National Park directorates for implementation of DRPs; • Assistance to KEPA in organising workshops and public consultations of project’s activities; • Organisation of a study tour in regional countries for experience sharing on urban planning within national parks areas.
Expected deliverables	<ul style="list-style-type: none"> • Mission Certificates with annexed receipts; • Monthly Reports; • Progress reports and other technical reports, documents, notes; • Monthly Timesheets; • 4 Detailed Regulatory Plans for third zone in both National Parks (2 for Sharri and 2 for Bjeshket e Nemuna); • Training Programme related to development of Detailed Regulatory Plans; • Workshops/trainings/study visits/surveys reports.
Recommendations	<p>For clarifications related to administrative and financial issue a direct contact with the contracting company (ORGUT) is recommended</p>
Annexes	<ul style="list-style-type: none"> • Framework Implementation Manual • Inception Report (including, as annex, the draft Logical Framework / Result Oriented Matrix) • Updated Assessment Report • Updated Work Plan • Administrative Manual (Guideline for Experts) • Procurement Plan

Annex 2 Work Plans

Annex 2.1 Work Plan for Preparation of Natural Park Management Plan (Jorge Maluenda)

Strengthening the management of transboundary natural areas		Staff	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Deliverables
Main activities - Natural Park Management Plan																						
	Missions / Working days	JM DB	10			8	5	7	0		10		5		5			5		5		60
1	Inception																					
1.1	Project briefing, KEP	x x																				
1.2	Review and analysis of the provided background documentation.	x x																				
1.3	Interaction with KEP and key stakeholders	x x																				
1.4	Field visits to the 2 NP areas	x x																				
1.5	Preparation of roadmap for elaboration of MP	x x																				
1.6	Debriefing, presentation of roadmap	x x																				
	Activity report	x x																				AR 1
2	Framework and structure of management plan																					
2.1	Establishment of working framework, tasks and teams	x x																				
2.2	Review of best practices (BP) related to MP in national parks	x																				
2.3	Workshop on BP on MP, establishment of objectives and priorities	x																				
2.4	Involment of local stakeholders, including women and youth, meetings for validation of objectives and priorities related to the MP for NP	x																				
2.5	Support in the organisation of a study tour to regional countries to share experience on the management of transboundary protected areas	x x																				
	Activity report	x																				AR 2
3	Training, participation and awarness raising																					
3.1	Capacity strengthening of NP directorates in dev. & implement. of MP	x																				
3.2	Assistance to KEPA in workshops & public consultations on PM process	x																				
3.3	Assist KEPA in organising of awareness campaigns for preservation of natural values, biodiversity and cultural heritage promotion	x																				
3.4	Inputs to 4 Reg. Plans for Zones III (2 in Sharri & 2 in Bjeshkët e Nemuna)	x x																				
	Activity report	x																				AR 3

Annex 2.1 Work Plan for Preparation of Natural Parks’ Regulatory Plans (Daniel Bogner)

Strengthening the management of transboundary natural areas		Staff	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Deliverables
Main activities - Natural Parks Regulatory Plans																						
0	Missions / WDs	JM DB	10			8	5	7			10		5		5			5		5		60
1	Inception																					
1.1	Project briefing, KEP	x x																				
1.2	Review and analysis of the provided background documentation.	x x																				
1.3	Interaction with KEP and key stakeholders	x x																				
1.4	Field visits to the 2 NP areas	x x																				
1.5	Preparation of roadmap for elaboration of MP	x x																				
1.6	Debriefing, presentation of roadmap	x x																				
2	Framework and structure of management plan																					
2.1	Establishment of working framework, tasks and teams	x x																				
2.2	Review of best practices (BP) related to DRP in national parks	x																				
2.3	Workshop on Best Practice for DRP, establishment of objectives and priorities	x																				Workshop
2.4	GIS Data processing	x																				
2.5	Organisation of a study tour to regional countries to share experience on the management of transboundary protected areas	x x																				Study tour
3	Training, participation and awareness raising																					
3.1	Development of Training programme	x x																				Training Programme
3.2	Training sessions to enhancing capacities of National Park directorates (development and implementation of DRP)	x																				Training sessions
3.3	Assistance to KEPA in organising workshops and public consultations on PM process activities	x x																				
4	Drafting of DRP for NP "Sharr" and NP "Bjeshkët e Nemuna" under broad consultation and participation of local communities	x																				
4.1	Assessment of pressures and impacts of human activities on landscape, biodiversity and cultural heritage	x x																				
4.2	Drafting of 4 DRP for NP "Sharr" and NP "Bjeshkët e Nemuna"	x																				4 DRP
4.3	Presentation of 4 DRP	x																				

Annex 3 Activities and people met during the inception mission

Team: Daniel Bogner (STE, Natural Parks Regulatory Plans); Jorge Maluenda (STE, Bjeshkët e Nemuna Natural Park Management Plan)

Date	Activity
Mon 12	<ul style="list-style-type: none"> • Review of documents related to the assignment; • Working meeting with STE on Natural Parks Regulatory Plans (Daniel Bogner), • Review of working agenda.
Tue 13	<ul style="list-style-type: none"> • Briefing with Mr. Tush Markaj (Local Team Coordinator, FCG) and Adelina Rama (Legal and Administrative Advisor, FCG); • Meeting with Mr. Muhamet Malsiu Head of Environmental Protection Department • Meeting with Ms. Elena Stefanoni, STE on laws and policy issues in Environmental Protection; • Meeting with Mr. Luan Nushi, Director of Institute for Spatial Planning (KEPA) • review of working agenda, coordination of field trips to natural parks; • Meeting with Mr. Fadil Bajraktari, Director of Kosovo Institute for Nature Protection (KINP); • Review of documents;
Wed 14	<ul style="list-style-type: none"> • Review of documents; • Meeting with Mr. Rizah Murseli (GIS Unit, MESP/KEPA/ISP); Information on GIS database related to the NPs; • Drafting preliminary roadmap including key activities and time schedule;
Thu 15	<ul style="list-style-type: none"> • Field visit with Mr. Tush Markaj (LTC). Visit to Directorate for NP Bjeshkët e Nemuna in Pejë; Meeting with Mr. Fatmir Morina (Director of NPBeN) and Mr. Yusuf; Presentation of background and current situation in the NP; • Visit to Boge (zone 3) and xxxx (zone 2 and 3?) in the NP; Field discussion on opportunities and problems;
Fri 16	<ul style="list-style-type: none"> • Field visit with Mr. Tush Markaj (LTC). Visit to Directorate for NP Sharri in Pirezren; Meeting with Mr. Hasim Kryeziu (Director of NPS) and Mr. Zafir Azizović (Agriculture officer); Presentation of background and current situation in the NP; • Visit to Prevalle and Brezovica (both zones 3) in the NP; Field discussion on opportunities and problems;
Sat 17	(weekend)
Sun 18	(weekend)
Mon 19	<ul style="list-style-type: none"> • Meeting with Mr. Ismail Hetemaj (Head of Nature Protection Division); Information on legal aspects related to regulations on NPs; • Reviewing documents and working on inception report;
Tue 20	<ul style="list-style-type: none"> • Reviewing documents and working on inception report;
Wed 21	<ul style="list-style-type: none"> • Meeting with Mr. Luan Nushi, Director of Spatial Planning Institute (MESP/KEPA); Presentation (debriefing) of preliminary findings and coming steps; • Meeting with Mr. Ilir Morina, Chief Executive Manager, KEPA • Working on inception report including feedback from debriefing;
Thu 22	<ul style="list-style-type: none"> • Finalization of inception report; • Working on preliminary task distribution regarding preparation of next working visit.

List of people met during inception visit 12 – 22 June, 2017

People met	Position
Mr. Giuseppe Razza	Team Leader, Framework support to KEP
Mr. Tush Markaj	Local Team Coordinator, Framework support to KEP
Ms. Adelina Rama	Legal and Administrative Advisor (FCG)
Mr. Muhamet Malsiu	Head of Environmental Protection Department (MESP)
Ms. Elena Stefanoni,	STE on laws and policy issues regarding Environment Protection
Mr. Luan Nushi	Director of Spatial Planning Institute (MESP/KEPA),
Mr. Fadil Bajraktari,	Director of Kosovo Institute for Nature Protection (KINP)
Mr. Rizah Murseli	GIS Unit (MESP/KEPA/ISP)
Mr. Fatmir Morina	Director of NP Bjeshkët e Nemuna
Mr. Yusuf	Administrator NP Bjeshkët e Nemuna
Mr. Hasim Kryeziu	Park officer NP Shirra
Mr. Zafir Azizović	Agriculture officer, NP Shirra
Mr. Ismail Hetemaj	Head of Nature Protection Division
Mr. Ilir Morina	Chief Executive Manager, KEPA

Annex 4 Selected bibliography/documents reviewed

- Law on Spatial Planning No. 04/L-174 (2013)
- Law on Nature Protection No. 03/L-233 (2010)
- Law on National Park “Bjeshkët e Nemuna” No. 04/L - 086 (2013)
- Law on National Park “Sharri” No. 04/L - 087 (2013)
- Feasibility study on establishing a transboundary protected area Prokletije / Bjeshkët e Nemuna Mountains (UNEP Vienna ISCC, 2010)
- Strategic Environmental Assessment for the Spatial Plan of the Bjeshkët e Nemuna National Park (2014)
- Draft Action Plan for Biodiversity in Kosovo 2016 – 2020 (2016)
- Sharri National Park Management Plan (2015)
- Spatial Plan Sharri National Park (2013)
- Regulation MESP No. 21/2013 on internal Order of the national Parks
- Administrative Instruction on elements and basic requirements for the design, implementation and monitoring of detailed regulatory plans (2017)
- Draft concept paper on improvement of the management of the National parks in Kosovo (2017)